

# Cotesbach Parish Council

All Councillors are summoned to the **Annual Parish Council Meeting of Cotesbach Parish Council on Tuesday 14<sup>th</sup> May 2024 at 7.00pm** at the village hall

## Agenda

1. **To elect a Chairman**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To elect a Vice-Chairman**
4. **To receive the Vice- Chairman's declaration of acceptance of office**
5. **Members Present**
6. **Apologies**
7. **Parish Council Annual Report by Chairman**
8. **To review and approve the Asset Register 2024/25**
9. **To review and approve the Code of Conduct/ Financial Regulations/ Standing Orders/Risk Assessment and other Policies for 2024/25**
10. **Approval of the new Retention of Documents policy**
11. **To review and approve the annual Insurance Cover**
12. **To elect the Council Representatives/Councillor Roles to the following Outside Bodies:**
  - Magna Park Liaison Group
  - Village Hall Committee
  - Quarry Liaison group
  - Other organisations and Councillor roles
13. **Dates for Parish Council meetings and Annual Parish Council meeting for 2024/25**

Signed by Patricia Nunn Parish Clerk/RFO 8.5.24