

Cotesbach Parish Council

Minutes of Annual Parish Council Meeting held on Tuesday 12th May 2026 at 7.00 pm in the village hall

- 1. Election of Chairman to the Council**
The current chair, Ed Hunt (EH), stood down from his position.
EH was proposed for Chair by Gavin Bennett (GB), seconded by Annie Newton (MW) and agreed unanimously. **Resolved.** EH was duly elected.
The Acceptance of Office form was signed.
- 2. Election of Vice- Chair to the Council**
The current vice-chair, Gavin Bennett (GB), stood down from his position.
GB was proposed for Vice-Chair by EH, seconded by Margaret Wild (MW) and agreed unanimously. **Resolved.** GB was duly elected.
The Acceptance of Office form was signed.
- 3. Members Present**
Cllr Edmund Hunt, Chair (EH), Cllr Gavin Bennett (GB) vice- chair, Cllr Margaret Wild (MW), Cllr A Newton (AN), and Patricia Nunn (PN), Parish Clerk.
Resident present x 1
- 4. Apologies for Absence**
Apologies received from DCllr Jonathan Bateman (JB) and Cllr Rob Morris (RM), which were accepted.
- 5. To receive and note the Annual Report by the Chair**
The Annual Report was sent to Councillors before the meeting by EH, detailing what has been achieved in the Parish during the past year and will be available on the website. All points noted.
- 6. To discuss and review finance matters**
Annual finance report – this was distributed to Cllrs before the meeting. It was proposed by EH, seconded by MW, that this be approved. Unanimously agreed. **Resolved.**

Asset register 2026/27 - It was proposed by EH, seconded by GB, that the asset register, be approved. Unanimously agreed. **Resolved.**
- 7. To review and accept the Code of Conduct/ Financial Regulations/ Standing orders/Risk assessment and other Policies**
There have not been any changes to any of the Policies/Procedures since the last meeting.
It was proposed by EH, seconded by GB, that all are accepted. Agreed unanimously. **Resolved.**
- 8. Review of Insurance Cover**
The PC were quoted annual cover by Zurich of £214.00 which is £98.00 less than last year . This was approved.
- 9. To elect Parish Council representative to external groups and specific roles**
Magna Park Liaison Group – GB/MW
Village Hall Committee – EH
Quarry Liaison Group – GB/AN
8 Parishes Community Fund – EH and to continue as trustee
Crime and Police Liaison - RM
Highways - RM
Planning - EH/All
Pond /environmental issues - GB

Vehicle activated sign - A Adcock to continue
Emergency Plan bag /
defibrillator - MW to continue supported by AN for Emergency Plan
All roles were proposed by EH, seconded by AN, to be accepted. Agreed unanimously. **Resolved.**

10. To agree dates for Parish Council meetings and the Annual Parish Council meeting 2026/27

These were agreed at the meeting and will be published on the website..
The date for the next Annual Parish Council meeting will be Tuesday 11th May 2027.

11. Any Other Business

There was no other business

The meeting was closed by EH at 1915 hours

To **resolve** that the minutes of the meeting of the Annual Parish Council Meeting held on the 12th May 2026, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:..... Ed Hunt.....

Date:.....1st September 2026.....