

Cotesbach Parish Council

Minutes of Parish Council Meeting held on 12th May 2026 following the Annual Parish Council meeting in the Village Hall

The meeting was opened at 1920 hours

1. To note members present

Cllr Ed Hunt, Chair, (EH), Cllr Gavin Bennett, vice -chair (GB), Cllr Annie Newton , Cllr M Wild (MW) and Patricia Nunn (PN), Parish Clerk

Members of the Public in attendance: 1 Parishioner

2. To receive any apologies for absence

Apologies from District Cllr J Bateman (JB) and Cllr Rob Morris (RM) which were accepted.

3. To receive any disclosures of personal interest

GB and AN have a personal interest in planning matters below section 10, item ia) and will not be involved on this item.

4. To note any requests for dispensation

EH has dispensation to speak and vote on Village Hall matters.

5. Public Participation Session

No matters were raised.

6. To approve the minutes of last meeting held on 10th March 2026

Proposed by EH, seconded by AN, to be accepted as true record. Agreed. **Resolved.** The minutes were signed by EH.

7. To consider matters arising from previous minutes on 10th March 2026

- The broken fence by church still to be resolved

All others items are resolved or to be discussed later in the meeting.

8. To receive matters raised by District/County Councilor

JB provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Finance Matters

i) To approve payments and receipts as at 31st March 2026:

Payment to Naturespot for annual fee	25.00
Payment to P Nunn for salary Jan-March	469.94
Payment to HMRC for tax Jan-March	117.40

Total Payments - £ 612.34

Receipts

11.3.26 VAT refund 960.84

To approve payments and receipts as at 30th April 2026:

Payment to P Nunn for expenses (printing April and May 2 x £2.99 = £ 5.98 ; travel to May meeting 45p x6= £2.70;	8.68
Payment to AEH Accountancy for annual payroll fee	168.00
Payment LRALC for annual fee	269.71
Payment to Lloyds Bank for charges Feb-Mar	4.25

Payment to AEH Accountancy for annual audit fee	108.00
Payment to Lloyds Bank for charges Mar- Apr	4.25
Payment to Zurich Insurance for annual insurance cover	214.00
Total Payments - £776.89 (paid in April £ 441.96; paid in May £334.93)	

Receipts

1.4.26 Half precept	2074.50
9.4.26 Interest	13.80
9.4.26 VAT refund	252.74

Proposed by EH, and seconded by MW, that all the payments and receipts be approved. Agreed unanimously.

Resolved.

ii) Bank Reconciliation as of 31.03.26

c/f 28.2.26			2371.72
March receipts	1566.00		3937.72
March payments		1821.51	2116.21
Additional March receipts	960.84		3077.05
Additional March payments		612.34	2464.71

Reserve Account (Solar Park fund for projects to be determined)

c/f 31.03.26 **32,491.30**

Bank Reconciliation as of 30.04.26

c/f 31.3.26			2464.71
April receipts	2327.24		4791.95
April payments		441.96	4349.99
May payments		108.00	4241.99

Reserve Account (Solar Park fund for projects to be determined)

c/f 31.3.26 32,491.30

Interest 13.80 **32,505.10**

Proposed by EH, and seconded by MW, that the bank reconciliation is agreed. Agreed unanimously.

Resolved.

iii) To approve the Annual accounts report 2025/2026

It was proposed by EH, seconded by MW, that the accounting statements be approved. Agreed unanimously.

Resolved.

iv) To approve the Annual Governance Statement 2025/2026

It was proposed by MW, seconded by AN, that the Annual Governance statement be approved. Agreed unanimously. **Resolved.**

v) To approve the Accounting Statements 2025/2026

It was proposed by GB, seconded by MW, that the Accounting statements be approved. Agreed unanimously.

Resolved

vi) To approve the internal audit report 2025/2026

It was proposed by EH, seconded by GB, that the Annual Internal audit be approved. Agreed unanimously.

Resolved

vii) To approve the Certificate of Exemption 2025/2026

It was proposed by EH, seconded by GB, that the Certificate of Exemption be approved. Agreed unanimously.

Resolved

viii) To approve the Exercise of Public Rights for accounts ending 31st March 2026

It was proposed by MW, seconded by AN, that the Certificate of Exemption be approved. Agreed unanimously. **Resolved**

10. To discuss planning matters

i) New planning applications

26/0459/LBC - Manor House , Main Street - Installation of 5 new replacement windows and an external door - neutral

26/0450/PDN - The Stableyard , Main Street - Application to determine if prior approval is required for a proposed: Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc (erect a temporary canopy on to the front of The Yard Cafe) – To be considered

ii) **Other/Ongoing Planning Matters**

13/00317/FUL – Enforcement notice EN696 – on land adj to Elmdene. The owners have 6 months to cease storage in containers on the land and 9 months to restore to its original state. **Appeal lodged 27.11.24** - representations closed 24.12.24. Planning Inspectorate is still considering.

25/01453/OUT and R25/0936 - A5 warehousing application - Objected to both HDC and RBC.

2026/EIASco/0005/LCC - Tarmac environmental impact assessment and scoping - Cotesbach Landfill

25/01239/FUL – Main St.-change of equestrian fields to camping and wellness facility. Application was amended in December but PC still objected. Further updates received in April related to flooding.

11. To receive a Quarry Liaison Group update

There is no timescale on when landfill will move but could be closer to the village. A planning application on the new Tarmac industrial site proposals is likely to be put sent in the summer.

Restoration of Fields Farm quarrying (along “Prosser’s Lane”) is still ongoing, with bunding and soil mounds still to be removed and pond filling to be adequately completed. GB to explore further barriers to this completion, and timescales, at the next Liaison meeting.

GB to share date of when Shawell and Cotesbach could meet to discuss responses to the industrial site proposals.

The illegal dumping of waste along the A5 is being investigated having been reported by GB.

12. To receive a Magna Park Liaison Group update

No meetings have been held since the last PC meeting.

13. To receive a Village Hall Committee update

As the new notice board is to be situated on Village Hall land, it needs their approval to be sited. Ongoing.

14. To receive and discuss an Eight Parishes CIC Fund update and any applications

No applications have been received.

15. To discuss Councillor or other training

No requirements at the moment.

16. To receive any correspondence and agree actions

No other correspondence received.

17. Any Other Business

No other business was raised.

18. Date of Next Meeting

The next Parish Council meeting will be held on Tuesday 1st September 2026 at 7.30pm, in the Village Hall.

The meeting was closed by EH at 2000.

To resolve that the minutes of the meeting of the Council held on the 12th May 2026 and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Ed Hunt.....

Date:.....1st September 2026.....

Matters Arising Summary:

1. Walk around Magna Park – ongoing. **GB**
2. The cats eyes on the A426 from Lutterworth to Gibbett Island are very dim. To be reported to LCC. **PN**
3. The broken fence by the church. Church to be contacted. **EH**
4. To establish the criteria for the use of the Solar Park fund and to consider the Village Hall application. **EH/GB**
5. To reach out to Shawell PC to find out their views together with that of residents. **EH**