

Cotesbach Parish Council

Minutes of Parish Council Meeting held on 1st September 2026 at 7.30pm in the Village Hall

1. To note members present and position of Chair

Cllr ED Hunt resigned from the position of Chair. It was proposed by EH, seconded by MW, that Cllr G Bennett take up the position of Chair with immediate effect. GB signed the acceptance of office form.

Grateful thanks were given to EH for all his efforts and commitment as Chair for the past 10 years.

There was no proposal for a for vice-chair.

Present were Cllr Gavin Bennett (GB) - Chair, Cllr Ed Hunt, (EH), Cllr Annie Newton, Cllr M Wild (MW), Cllr Rob Morris (RM) and Patricia Nunn (PN), Parish Clerk

Members of the Public in attendance: 1

2. To receive any apologies for absence

Apologies were received from District Cllr J Bateman (JB) and which were accepted.

3. To receive any disclosures of personal interest

GB and AN have a personal interest in funding applications, see below section 16, and will not vote on this item.

4. To note any requests for dispensation

EH has dispensation to speak and vote on Village Hall matters.

5. Public Participation Session

The question of cat's eyes on A426 was raised. It has been reported to LCC but will be chased. **PN**

Tarmac are pumping water from the lake using a large pipe which is blocking the road. This to be raised with them. **GB**

6. To approve the minutes of Annual Parish Council meeting held on 12th May 2026

It was proposed by EH, seconded by MW, that these be accepted as true record. Unanimously agreed.

Resolved. The minutes were signed by GB.

7. To approve the minutes of last meeting held on 12th May 2026

It was proposed by GB, seconded by EH, that these be accepted as true record. Unanimously agreed. **Resolved.**

The minutes were signed by GB.

8. To consider matters arising from previous minutes on 12th May 2026

- The broken fence by church will be removed. **GB/EH**
- The Cat's eyes on A426 were reported
- It was proposed by EH, seconded by RM, that the village hall application to the HDC Community Fund for a battery to improve the efficiency of the solar panels be formally supported by the PC. Unanimously agreed. **Resolved.**
- Contact with Shawell on planning matters- ongoing

9. To receive matters raised by District/County Council

JB provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

10. Finance Matters

i) To approve payments and receipts up to 31st August 2026:

Payment to the clerk for expenses (printing June, July, August and Sept. 4 x £2.99 = £11.96; travel to September meeting 45p x6= £2.70;	14.66
Payment to Lloyds Bank for charges Apr-May	4.25
Payment to the Village Hall for annual donation	150.00
Payment to the clerk for salary Apr- Jun	469.94
Payment to HMRC for tax Apr-June	117.40
Payment to Lloyds Bank for charges May-June	4.25
Payment for cement for notice board	149.70
Payment for refund of gift to residents completing notice board	22.00
Payment for refund for repairs to village hall fence.	196.31
Payment to Lloyds Bank for charges June- July	4.25

Total Payments - £1118.10

Receipts

11.5.26	Interest	14.25
9.6.26	Interest	12.92
9.7.26	Interest	13.37
10.8.26	Interest	14.27

Proposed by GB, and seconded by MW, that all the payments and receipts be approved. Agreed unanimously.
Resolved.

ii) Bank Reconciliation as of 31.08.26

c/f 30.4.26		4241.99
Additional May payments	226.93	4015.06
Further May payments	150.00	3865.06

Agreed unanimously.

Resolved.

Agreed unanimously.

Resolved.

July payments	372.26	2901.21
August payments	4.25	2896.96
September payments	14.66	2882.30

Reserve Account (Solar Park fund for projects to be determined)

c/f 30.4.26		32,505.10
Interest	54.81	32,559.91

Proposed by MW, and seconded by RM, that the bank reconciliation is agreed. Agreed unanimously.

Resolved.

iii) To approve annual pay increase for clerk backdated to 1.4.26

It was proposed by GB, seconded by RM, that the clerk's pay be increased by 3.3% in line with the NALC agreement backdated to 1.4.26. Agreed unanimously. **Resolved.**

11. To discuss planning matters

i) New planning applications

26/00449/FUL - Change of use from residential (C3) to commercial use (E(a) - Yard Cottage , Main Street - neutral

26/00549/FUL - Manor House, installation of 2550l bunded oil tank. concrete fence and screening – neutral

26/00910/TPO - Works to trees (HDC TPO 54), Cotesbach Educational Trust Ltd, Main Street - neutral

26/00937/FUL – Orchard Farm - change of use and partial change of use of two agricultural buildings to Use Class E(g)(iii) alongside the installation of roller shutters and replacement of external cladding and the part demolition of one agricultural building and associated development. Object

ii) Other/Ongoing Planning Matters

13/00317/FUL – Enforcement notice EN696 – on land adj to Elmdene. The owners have 6 months to cease storage in containers on the land and 9 months to restore to its original state. Appeal lodged 27.11.24, representations closed 24.12.24. **Enforcement issued ; land to be clear by 11.3.27**

25/01453/OUT and R25/0936 - A5 warehousing application - Objected to both HDC and RBC.
2026/EIASco/0005/LCC - Tarmac environmental impact assessment and scoping - Cotesbach Landfill
25/01239/FUL – Main St.-change of equestrian fields to camping and wellness facility. Application was amended in December but PC still objected. Further updates received in April related to flooding.
25/00557/FUL – Continued use of land and buildings – Moorbarns Lane. **Appeal hearing on 7.7.26 and allowed with conditions.**

12. To approve the new IT Policy

It was proposed by GB, seconded by EH, that the IT policy be approved. Agreed unanimously. **Resolved.**

13. To receive a Quarry Liaison Group update

There has not been a meeting since May but next one is due in October. They have been contacted about the fly problem and Cllrs have been told that the area is monitored every 2 weeks and sprayed. The situation has been bad recently and Environmental Agency will be contacted **EH**. A site visit to be requested. **GB**

15. To receive a Village Hall Committee update

No issues raised.

16. To receive and discuss any applications for funding

An application has been received for funding of £4000 from 8 Parishes to help restore/repair the church weathervane. It was proposed by EH, seconded by RM, that this application be approved by the PC. Agreed unanimously. **Resolved.**

The terms and conditions for the 8 Parishes fund has been amended to allow Parish Councillors to approve an application within 21 days instead of having to wait for a PC meeting. The changes were proposed by GB, and seconded by MW. Agreed unanimously. **Resolved.**

17. To discuss Councillor or other training

Training for the new chair to be arranged.

18. To receive any correspondence and agree actions

Have received an email, via a resident, from LCC that a new speed limit of 50mph on A456 is being considered. Grateful thanks to the resident and RM for all their hard work on this matter.

19. Any Other Business

A gate at the end of the village is broken. This to be removed. **GB/EH**

20. Date of Next Meeting

The next Parish Council meeting will be held on Tuesday 8th December 2026 at 7.30pm, in the Village Hall. The meeting was closed by GB at 2035.

To resolve that the minutes of the meeting of the Council held on the 1st September 2026 and circulated to all members, be signed as a correct record.

Signature:..... (Chair)

Name:.....Gavin Bennett.....

Date:.....8th December 2026.....

Matters Arising Summary:

1. The broken fence by church and the broken gate will be removed. **GB/EH**
2. The cat's eyes on the A426 from Lutterworth to Gibbett Island to be reported again to LCC. **PN**
3. Tarmac to be contacted about pumping water using a large pipe which is blocking the road. **GB**
4. Environmental Agency to be contacted about fly problem (**EH**) and a site visit requested. **GB**